

## **MINUTES OF EXECUTIVE COMMITTEE (EC) MEETING: 07 MAR 20**

1. An EC Meeting was held at 5.00 PM on 07 Mar 20 in the Dining Hall, Amateur Dramatic Club, Shimla. The meeting was chaired by Lt Gen PC Thimmaya, PVSM, VSM, GOC-in-C ARTRAC and President Shimla Amateur Dramatic Club. The following members attended the meeting are under :-

- (a) Lt Gen Atulya Solankey, SM - Executive President.
- (b) Maj Gen Rajinder Dewan, AVSM, VSM - Executive Vice President & Chairperson, Screening Sub-Committee
- (c) Brig Pawan Bajaj - Chairperson, Property & Renovation Sub-Committee
- (d) Brig Gaurav Sharma - Chairperson Entertainment Sub-Committee.
- (e) Mr Yatish Sud - Chairperson Bar & Catering Sub-Committee.
- (f) Mr RL Jain - Chairperson Cards Sub-Committee.
- (g) Mr Umesh Akre - Chairperson Tambola Sub-Committee.
- (h) Mr Girish Minocha - Chairperson Dramatics Sub-Committee.
- (j) Col Amit Tyagi - Officiating Hony Secy.
- (k) Col DKR Gautam - Member Property & Renovation Sub- Committee.
- (l) Col Ashish T - In attendance
- (l) Mr RL Sood - In attendance
- (m) Col Rajeev Bhatia - Honorary Secretary

2. The quorum being complete, Col Rajeev Bhatia, Honorary Secretary requested permission to commence the proceedings.

**Agenda Point No I. Update on Previous EC Meet held on 20 Dec 2019**

3. An update on points pertaining to the previous EC Meet was given by Brig Pawan Bajaj, Chairperson, and Property & Renovation Sub-Committee. The details are:-

<b><u>Ser No</u></b>	<b><u>Point</u></b>	<b><u>Update</u></b>
(a)	No use of plastic water bottles	Implemented
(b)	DVDs of Member's Play to be gifted to the cast	(i) <u>Update</u> . One DVD of English Play & two DVDs of Hindi Play have been prepared for handing over to members. Some members have still not collected the same.  (ii) <u>Directions</u> . The President directed that <u>these be sent to the concerned Members by post.</u>
(c)	Heating Arrangements in ADC	(i) <u>Update</u> . Six Convection heaters & three Heat Pillars have been purchased.  (ii) <u>Directions</u> . The President directed that <u>three 2 Ton Split ACs (Hot &amp; Cold version) be procured for the Dining Hall.</u>
(d)	Mutual Funds amounting to Rs 26,50,332.20 disinvested	Rs 26,50,000/- has been reinvested with LIC
(e)	FDs with Yes Bank	Disinvested except for a FD of Rs 16.15 Lakhs maturing in Apr 20. Rs 20 lakhs will be re-invested with Yes Bank / other Banks on maturity in Apr 2020
(f)	Current Account	Current accounts with SBI, Yes Bank & ICICI are being maint as per needs of the Club.
<b><u>Misc</u></b>		
(a)	X-Mas & New Year Celebrations	X-Mas & New Year Functions were celebrated with grand success and attended by a record number of members.
(b)	Coffee being sold at Rs 25/-	Rate of coffee to be reduced from Rs 25/- to Rs 20/- to encourage consumption.
(c)	Improvement of Club Website	Club Website has been upgraded. Rights have been given to the Honorary Secretary for updating information.

<u>Ser No</u>	<u>Point</u>	<u>Update</u>
(d)	Dress for the Club Staff	Dress for Club staff has been issued.
(e)	Security - Fire Balls & Surveillance System	(i) <u>Update</u> . Nine Security Cameras installed in the Club are functioning satisfactorily. Eight Fire Balls have also been placed in the entire Club premises for safety purpose.  (ii) <u>Directions</u> . The President directed that AMC for the Svl Sys be planned from next yr onwards.
(f)	Inverter as a Power Back Up	(i) <u>Update</u> . 2.5 KVA Inverter has been installed in the Club for providing backup.  (ii) <u>Directions</u> . The President directed that MCEME be approached to enhance current backup solution.
(g)	Medical of Club Staff	(i) <u>Update</u> . Medical of the Club Staff had been carried out.  (ii) <u>Directions</u> . President directed that the Medical of Club staff be done every quarter.
(h)	PA & Music System Realignment	(i) <u>Update</u> . Optimization of the PA Music System has been done in the Dining Hall & Green Room for better performance.  (ii) <u>Directions</u> . The President directed that acoustics in the Green Room require further improvement & instr Brig Sundaram to further pursue it through an expert.
(j)	Display of Drama Photos	Photographs of Plays conducted in 2019-20 have been placed next to the Stair Case of Dining Hall.
(k)	Availability of Memorabilia	(i) <u>Update</u> . Lapel Pin, Brooch, & Tie Pin have been procured for sale to members.  (ii) <u>Directions</u> . The President directed that these be displayed at the Notice Board in an apt manner.

<b><u>Ser No</u></b>	<b><u>Point</u></b>	<b><u>Update</u></b>
(l)	Repair of Exhaust	Exhaust of the Kitchen has been repaired.
(m)	Procurement of Wine Chiller	Order for Chiller Bar has been given and the same will be delivered shortly.
(n)	Club Ties	A new Club Tie has been designed. A sample for the same will be made available shortly for approval.
(o)	Rationalisation of Club Subscription Charges & Group Membership	Rationalisation has been carried out. Subscription of Club members will now be equal to Group & Permanent members.
(p)	Interaction with LAC	Issue regarding serving of Coffee in the Conf Hall of Gaiety Complex and tying of Dog outside Gaiety Theatre has been amicably resolved. However, no reply has been received from Language & Culture department as regards to letter written by Sr Advocate Mr RL Sood.

5. The Agenda Points were proposed to be passed by Mr Girish Minocha Chairperson Dramatics, Sub-Committee and seconded by Mr RL Jain, Chairperson, Card Sub-Committee.

#### **Agenda Point II: Ex-Officio Membership**

6. It was proposed that Ex-Officio Membership be granted to the following under Clause No 26 of MoA :-

<b><u>Ser</u></b>	<b><u>Name of Applicant</u></b>	<b><u>Appointment</u></b>
(a)	Mr Anil Khachi	Chief Secretary, HP Govt
(b)	Mr KK Pant	Pr Secretary of LAC, HP Govt
(c)	Mr Bharat Khera	Joint Secy(Air/Cer/Planning) MoD Delhi

7. The Agenda Point was proposed to be passed by Mr Umesh Akre, Chairperson Tambola, Sub-Committee and seconded by Mr RL Jain, Chairperson, Card Sub-Committee.

### **Agenda Point III: Forthcoming AGM**

8. Brig Pawan Bajaj, Chairperson Property & Renovation Sub-Committee informed the House that all actions towards AGM for the Financial year 2018-19 have been taken in accordance with Memorandum of Association.

9. The conduct of the forthcoming AGM was briefed by Brig Pawan Bajaj, Chairperson Property & Renovation Sub-Committee. The following was approved to be incl for discussion in the forthcoming AGM:-

- (a) Review of Cover & Events Charges.
- (b) Revision of MoA & Bye Laws of the Club.
- (c) Passing of Accounts for FY 2018-19 and highlights of FY 2019-20.
- (d) Increase of Subscription by 7percent.
- (e) Increase of leave encashment of Club employees from 120 to 180 days.
- (f) Increase of loan amount to employees by Rs 60,000/- to Rs 1,20,000/-

11. It was intimated that Mr CP Mahajan has agreed to be the Chief Election Officer. Two Officers from Army & two Officers from Civil were to be requested to act as electoral officers for conduct of elections.

### **Points from Members**

12. Mr Umesh Akre proposed that the Guest charges may be waived especially where a guest is being hosted simply for a Cup of coffee. The same was discussed & not agreed upon.

13. Mr Yatish Sud suggested that 'Happy Hours' be introduced in the Club. The same was agreed upon and is to be processed on note for decision..

14. A discussion regarding implementation of Cover & Event charges ensued. Members were divided on increasing of Cover Charges. The President directed that implications of review of the same be put up to him on note for further decision.

### **Points from The President**

15. (a) The President informed the house that due to the Corona Virus pandemic the AGM schedule for 21 Mar 20 be revisited.

(b) The President apprised that is essential that financial prudence be maintained in all financial dealings. He said that suggestions from members on financial matters are always welcome.

(c) The President thanked all the members of Executive Committee for their dedicated efforts towards the improvement the Club.

(d) The President appreciated the Spl Committee for the ongoing efforts to Amdt of the Memorandum of Association of the Club.

**Vote of Thanks**

16. A Vote of Thanks to the Chair was proposed by Brig Pawan Bajaj, Chairperson Property & Renovation Sub-Committee and seconded by Sh Yatish Sud, Chairperson Bar & Catering Sub-Committee.

17. There being no other points the meeting was closed.

Sd/xxx  
(Rajeev Bhatia)  
Colonel  
Honorary Secretary

30 Mar 20